

This policy was adopted on	Signed on behalf of BASK	Date for next review
<i>13 July 2021</i>	<i>Andy McEwing</i>	<i>July 2025</i>

Parental Consent - Camera, Mobile Phone and Recording Device Use Policy

At **BASK** we recognise that photographs and video recordings play a part in the life of BASK. We ensure that any photographs or recordings (including CCTV) taken of children in BASK are only done with prior written permission from each child's parent. We obtain this when each child is registered and we update it on a regular basis to ensure that this permission still stands.

We shall ask for individual permissions for photographs and video recordings for a range of purposes including: for promotion materials including BASK's website/Facebook Page, brochure and the local press; and for security in relation to CCTV.

If a parent is not happy about one or more of these uses we will respect their wishes and find alternative ways of recording their child's play or learning.

Parents are not permitted to use any recording device or camera (including those on mobile phones) on BASK premises without the prior consent of the manager.

During special events, e.g. Christmas or leaving parties, staff may produce group photographs to distribute to parents on request. In this case we will gain individual permission for each child before the event. This will ensure all photographs taken are in line with parental choice. We ask that photos of events such as Christmas parties are not posted on any social media websites/areas without permission from parents of all the children included in the picture.