

This policy was adopted on	Signed on behalf of BASK	Date for next review
<i>30 August 2021</i>	<i>Andy McEwing</i>	<i>August 2025</i>

BASK Risk Assessment Policy

At **BASK** we promote the safety of children, parents, staff and visitors by reviewing and reducing any risks.

Risk assessments

Risk assessments document the hazard/aspects of the environment that needs to be checked on a regular basis, who could be harmed, existing controls, the seriousness of the risk/injury, any further action needed to control the risk, who is responsible for what action, when/how often will the action be undertaken, and how this will be monitored and checked and by whom.

The manager at BASK reviews written risk assessments. These cover potential risks to children, staff and visitors at the service. When circumstances change in BASK, e.g. a significant piece of equipment is introduced, we review our current risk assessment or conduct a new risk assessment dependent on the nature of this change.

All staff are trained in the risk assessment process to ensure understanding and compliance.

All outings away from BASK will be individually risk assessed and adequately staffed with paediatric first aid trained practitioners. For more details refer to the visits and outings policy.

Appendix 1 Risk Assessment proforma

BASK RISK ASSESSMENT

ASSESSING THE RISK

Select the phrase which best describes the likelihood of an accident occurring.

- A Very Unlikely - There is a 1 in a million chance of the hazardous event happening
- B Unlikely - There is a 1 in 100,000 chance of the hazardous event happening
- C Fairly Likely - There is a 1 in 10,000 chance of the hazardous event happening
- D Likely - There is a 1 in 1,000 chance of the hazardous event happening
- E Very Likely - There is a 1 in 100 chance of the hazardous event happening

Select the phrase which best describes the likely consequence if an accident occurred.

- 1 Insignificant - no Injury
- 2 Minor - Minor injuries needing first aid
- 3 Moderate - up to three days' absence
- 4 Major - More than three days' absence
- 5 Catastrophic - death

Activity:
Location:
Explanation of Hazard:
Risk Level:
Person at Risk: Children and Staff
Specific Risks:
Frequency and duration of exposure:
Control method/precautions taken:
Level of risk after implementation of control measures: B1
Risk acceptable: Yes
Assessor Signature:
Position:
Date of Assessment:

