

# Aims and objectives

At **BASK** we aim to:

- Ensure a high quality of care and wellbeing of all children attending our services
- Provide a happy, safe and stimulating environment, with a range of activities and outdoor play for children meeting each child's preferences.
- work in partnership with children, parents and families to deliver a high quality Service

Work in partnership with Inverclyde Council Early Adopter Community to provide affordable childcare.

Our objectives are to:

- strive to offer flexible care options that meet the differing needs of families
- according to demand, provide exciting holiday club provision as an extension to our term-time service
- nurture a caring and committed workforce who listen to, and make a difference for children
- comply with all legislative requirements, including national policies such as Getting It Right For Every Child and we follow Nutritional Standards and Practical Guidance for Early Learning and Childcare Providers in Scotland. HYPERLINK "<https://www.gov.scot/publications/setting-table-guidance/pages/7/>"<https://www.gov.scot/publications/setting-table-guidance/pages/7/>

And Health and Social Care Standards: my support, my life HYPERLINK "<https://www.gov.scot/publications/health-social-care-standards-support-life/>"<https://www.gov.scot/publications/health-social-care-standards-support-life/>

Our objectives are to:

strive to offer flexible care options that meet the differing needs of families  
according to demand, provide exciting holiday club provision as an extension to our term-time service  
nurture a caring and committed workforce who listen to, and make a difference for children  
comply with all legislative requirements, including national policies such as Getting It Right For Every Child and healthy eating regulations.  
value the contributions of all in continuously evaluating and improving our service

BASK Childcare Ltd is a daycare of children's service that operates from a designated space within St Fillan's Church Hall, Kilmacolm, B Hive at Boglestone Community Centre in Port Glasgow and St Josephs Primary School Wren Road Greenock

The service provides care for children from St Columbas Junior school, Kilmacolm, Langbank, Newark, St Johns, St Michaels, St Francis in Port Glasgow, St Josephs, Aileymill, Lady Alice and St Andrews Primary School in Greenock, children are taken to and from the school by staff.

The service is registered to provide a breakfast club and out of school care service to a maximum of 30 children of primary school age in Kilmacolm, 34 in Port Glasgow and 40 in Greenock. The service will operate term-time only, Monday to Friday, between the times of 7.30am – 8.45am in Kilmacolm and from 3:00pm – 6.00pm.in all locations

BASK operates in B-Hive, Bogelstone Community Centre, Port Glasgow and St Joesph's Primary School, Greenock in partnership with Inverclyde Council and the Scottish Government to run an After School Club for children in the Port Glasgow and Greenock South/South West area. This service is part of the Scottish Government School Age Childcare Delivery Framework.

We offer transport from Langbank Primary, St.Johns Primary Port Glasgow and all Greenock schools. All other schools are escorted to the settings using a 'walking bus' with BASK staff- hi-viz vests are worn for safety.

## Staffing

Andy McEwing- Service Provider/Director  
Carmen Dow- Manager & Child Protection Lead  
Maggie O'Neill – Assistant Manager (Kilmacolm)  
Jamie Cairns – Assistant Manager (Port Glasgow)  
Karen Gider- Childcare Practitioner (Student, Kilmacolm)  
Jemma McCreath- Childcare Practitioner (Kilmacolm)  
Taylor Burrows- Childcare Practitioner (Port Glasgow)  
Julie Spence- Childcare Practitioner (Port Glasgow)  
Lauren Richardson – Childcare Practitioner (Port Glasgow)  
Maria Scullion- Childcare Practitioner (Port Glasgow)  
Linsey Cunningham – Childcare Practitioner (Greenock)  
Kimberly McIntosh- Childcare Practitioner (Greenock)

All staff are qualified or working towards the relevant qualification, SSSC registered and First Aid and Child Protection Trained. BASK strives to offer regular, high quality training opportunities for all staff.

## Self Evaluation

As part of ongoing self evaluation, BASK will continue to seek views of service

users and parents/carers as part of our improvement plan. BASK strives to have a setting which all service users have an input in and we appreciate any feedback given to make these improvements.

The process of self-evaluation is part of a wider quality assurance approach. It requires a cycle of reflection based on the following three questions:

How are we doing?

To meet this criteria, we will continue to seek feedback from children and parents/carers – this will be recorded through online surveys or face to face surveys – we will have a ‘question of the month’ based on the service we provide. Children will be able to voice their feedback through regular circle time and through the feedback post box.

How do we know?

By ensuring we continue to have the input of children and carers on how the service is run and what is going well or what we can improve on. As part of BASK’s improvement plan for 25/26 we aim to make our service as child led as possible, with children taking ownership of what they want the service to look like and provide.

What are we going to do now?

Gather information from the above and with our team review how we can use this feedback to improve our service.

### **My Life, My Support Principle - Dignity and respect: SHANARRI Indicator/s: Respected**

BASK recognise that all people, irrespective of age or ability, are unique individuals and will always respect and promote their human rights.

### **My Life, My Support - Compassion: SHANARRI Indicator/s: Nurtured**

At BASK we want children to feel like they are ‘coming home’ we strive to provide a caring environment where staff are responsive to children’s feelings. We provide a cosy corner for times when children need some quiet space.

### **My Life, My Support - Be Included: SHANARRI Indicator/s: Included, Responsible**

BASK ask carers and the children to complete a SHANARRI form when they start the service. This gives us information about the children’s needs and interests. We use this to support families with things they may be working on with their child for example- regulating emotions- BASK staff have received training on methods to support children who have additional support needs, meaning we can implement these into practise to ensure the child feels safe and nurtured.

**My Life, My Support Principle - Responsive care and support: SHANARRI Indicator/s: Safe, Healthy**

Before children start their sessions at BASK- parents/carers must complete a SHANARRI form. Details in this include who they live with, any extra support they may need, things they need help with or what they may need if they become upset while at BASK. In addition to this, children complete an 'all about me form' this gives staff the chance to note children's interests meaning we can ensure the service is providing activities and resources to their preference. These are updated annually. Having this information is key to BASK providing a high-quality care service.

**My Life, My Support Principle - Wellbeing: SHANARRI Indicator/s: Safe, Healthy, Achieving, Active**

The children's safety is paramount at BASK- we aim to provide fun and educational activities as well as promoting the children to achieve goals and be confident individuals.

BASK also work to achieve the Health and Social Care Standards: My Life, My Support:

**Standard 1: I experience high quality care and support that is right for me –**

BASK will provide a caring, child-centred, stimulating, educational but fun service while ensuring the children's wellbeing and safety is paramount.

**Standard 2: I am fully involved in all decisions about my care and support –**

BASK will encourage the children to make choices about what they do, what they eat/drink- we do this by giving the children leadership of planning their weekly activities as well as their snacks.

**Standard 3: I have confidence in the people who support and care for me –**

BASK will strive to give children and their family carers confidence in us as an afterschool care service.

**Standard 4: I have confidence in the organisation providing my care and**

### **support**

BASK will strive to keep parents in the loop about the service being provided for their children to ensure they have confidence in the service- BASK will maintain a high quality of care by ensuring staff are qualified and receive on-going training.

**Standard 5: I experience a high-quality environment if the organisation provides the premises** – BASK will provide a safe, stimulating and warm environment within our premises and our outdoor areas as well as trips to the park and within the community.

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<b>This policy was adopted on</b>	<b>Signed on behalf of BASK</b>	<b>Date for review</b>
<i>17 August 2022</i>	<i>Andy McEwing</i>	<i>August 2026</i>